



Facilities

ST. JOHN'S OF
LATTINGTOWN
EPISCOPAL CHURCH

**Donations
Guide 2007**

Facilities Documents

Application Form
Rules & Regulations
Donations Guide

Please review all pages and complete the requested information. Return this form, along with security deposit, to the Parish Office. Attach additional pages, if necessary.

SCHEDULE OF SUGGESTED DONATIONS FOR FACILITY USE

(COMMUNITY RELATED EVENTS)

LOCATION	SUGGESTED DONATION
Cloister	\$ 250
Parish Hall, max. 70 people	\$ 250
Guild Room, max. 40 people	\$ 200
Undercroft, max. 50 people	\$ 200
Kitchen**	\$ 150
Great Lawn	\$ 200
**No original preparation (cooking) of food. Heating and distribution of previously prepared foods only.	
A preferred caterer list will be supplied.	
A Security Deposit of \$200. is required for each event.	